



"Tender for Disposal of E-Waste items at STPI-Kolkata & its Sub-centers at Durgapur, Siliguri, Kharagpur & Haldia through registered E-Waste recyclers/ Dismantlers
Ref. No.: STPI/KOL/TECH/ITIS/RITI/2022-2023/1/QTN-03 Date: 30.09.2022



सॉफ्टवेयर टेक्नोलॉजी पार्क्स ऑफ़ इंडिया
(इलेक्ट्रॉनिक्स एवं सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार)
Webel STP II Building, 2nd Floor,
DN - 53, Sector- V, Salt Lake, Kolkata-700091.
www.kolkata.stpi.in

एसटीपीआई-कोलकाता और उसके उप-केंद्रों (दुर्गापुर, सिलीगुड़ी, खड़गपुर और हल्दिया) में ई -
अपशिष्ट पदार्थ को निपटाने के लिए निविदा
सन्दर्भ संख्या - STPI/KOL/TECH/ITIS/RITI/2022-2023/1/QTN-03
दिनांक – 30.09.2022

सॉफ्टवेयर टेक्नोलॉजी पार्क्स ऑफ़ इंडिया - कोलकाता और उसके उप-केंद्रों (दुर्गापुर, सिलीगुड़ी, खड़गपुर और हल्दिया) में ई - अपशिष्ट पदार्थ को निपटाने के लिए एजेंसी को चयन के लिए निविदा नीचे दिए गए विवरण के अनुसार आमंत्रित किया जाता है।

निविदा विवरण <https://eprocure.gov.in/eprocure/app> और <http://www.kolkata.stpi.in> पर उपलब्ध है। बोलीदाताओं से अनुरोध है कि वे स्वयं को अद्यतन रखने के लिए उपर्युक्त वेबसाइट को नियमित रूप से देखते रहें।

तकनीकी - वाणिज्यिक निविदा जमा करने की अंतिम तिथि **21.10.2022** अपराह्न **05:00PM** बजे तक है और तकनीकी निविदा तिथि **26.10.2022** अपराह्न **03:00PM** पी.एम बजे खोला जायेगा।

निदेशक
एसटीपीआई - कोलकाता



**“Tender for Disposal of E-Waste items at STPI-Kolkata & its Sub-centers at Durgapur, Siliguri, Kharagpur & Haldia through registered E-Waste recyclers/ Dismantlers
Ref. No.: STPI/KOL/TECH/ITIS/RITI/2022-2023/1/QTN-03 Date: 30.09.2022**



SOFTWARE TECHNOLOGY PARKS OF INDIA
(Ministry of Electronics & Information Technology, Govt. of India)
Webel STP II Building, 2nd Floor, DN - 53,
Sector- V, Salt Lake, Kolkata-700 091.
URL: www.kolkata.stpi.in

“TENDER FOR DISPOSAL OF E-WASTE ITEMS AT STPI-KOLKATA & ITS SUB-CENTERS AT DURGAPUR, SILIGURI, KHARAGPUR & HALDIA THROUGH REGISTERED E-WASTE RECYCLERS/ DISMANTLERS”

STPI/KOL/TECH/ITIS/RITI/2022-2023/1/QTN-03
Date: 30.09.2022

Software Technology Parks of India, Kolkata, invites Online Bids for “Disposal of E-Waste items at STPI-Kolkata & its Sub-centers at Durgapur, Siliguri, Kharagpur & Haldia through registered E-Waste recyclers/ Dismantlers”.

The tender details is available at <https://eprocure.gov.in/eprocure/app> and <http://www.kolkata.stpi.in>. Bidder are requested to visit the above mentioned website regularly to keep themselves updated.

The last date of submission of bids is 21.10.2022 up to 05.00 PM and the bids will be opened on 26.10.2022 at 03.00 PM.

Director
STPI-Kolkata

Signature & Seal of the Bidder



BASIC DETAILS

1.	Tender Ref. No. and Date	Ref. no.:- STPI/KOL/TECH/ITIS/RITI/2022-2023/1/QTN-03 Date: 30.09.2022
2.	Mode of Tendering	Online E-tendering.
3.	Scope of Work	Disposal of E-Waste items at STPI-Kolkata & its Sub-centers (Durgapur, Siliguri, Kharagpur & Haldia) through registered E-Waste Recyclers/ Dismantlers “As is where is basis”.
4.	Correspondence address	Software Technology Parks of India (STPI), WEBEL STP II Building, 2nd Floor, DN - 53, Sector- V, Salt Lake, Kolkata-700 091.
5.	Telephone No.	Tel:- 033 2367 3598/3798/3799. Fax:- 033 2367 3597.
6.	Tender Fee	Nil
7.	EMD Value (In the form of NEFT)	Rs. 1,000 /- (Rupees One Thousand Only)
8.	Validity of bids	120 Days from the date of opening of bid
9.	Last date for submission of Bid	21.10.2022 up to 05.00 PM.
10.	Date and time of Bids opening	26.10.2022 up to 03.00 PM
11.	Bank Account Details STPI-Kolkata	Name of the Bank : Bank of India. Address : Plot no - Y6, Block – EP, Sector – V, Saltlake, Kolkata – 700 091,W.B. Account No. : 407110110005847. IFSC Code : BKID0004071. MICR Code : 700013101. Account Type : Savings.

Signature & Seal of the Bidder



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Signature & Seal of the Bidder



GENERAL TERMS AND CONDITIONS

1. STPI Kolkata invites Tenders from the qualified bidders for the disposal of e-waste category items (Obsolete/ Unserviceable old Electronics/ IT Equipment) in “as is where is” basis from reputed vendors who comply with general terms and conditions and scope of work as per following at STPI Kolkata and its sub centers at Durgapur, Siliguri, Kharagpur & Haldia “As is where is” basis.
2. The tender details are available at <https://eprocure.gov.in/eprocure/app> & <http://www.kolkata.stpi.in>.
3. Each page of this tender document and all required documents must be signed, stamped & uploaded by ensuring the compliance with the scope & services and general terms and conditions. No overwriting, corrections and cutting is permitted.
4. In case the day of opening of bids is declared as holiday, the opening shall be held on the next working day at the same time.
5. **CONDITIONAL BID AND SPLIT WORK WILL NOT BE ACCEPTED AND REJECTED OUTRIGHT. THE SELECTED BIDDER MUST CARRYOUT THE WORK FOR ALL CENTRES AS MENTIONED.**
6. If any of the conditions of this tender is not fulfilled, such Bid/ Bids will be summarily rejected outright and objections raised in this regards will not be entertained.
7. STPI may extend the last date of submission of bids or opening date as it deem required for any administrative reasons.
8. The EMD of Rs. 1000/- (Rupees One Thousand only) through NEFT. The Bank details of STPI is as below for the purpose of NEFT:

A/c. Name : Software Technology Parks of India.
Bank Name : Bank of India, Sector-V,
Bidhan Nagar Branch, Kolkata-700091.
A/c. No. : 407110110005847.
IFSC Code : BKID0004071.
MICR Code : 700013101.
Account Type : Savings.

Note: The Sealed & Signed copy of the NEFT payment along with the UTR number must be uploaded.

9. Bids once submitted shall not allow being withdrawn. Any default after acceptance of bid shall be deemed to be noncompliance to the terms of contract. In that case, the submitted EMD may be forfeited.
10. If the Bidder fails to provide services within the time period specified in the contract or any extension thereof granted by the STPI Kolkata, the submitted EMD of the successful bidder may be forfeited.
11. If the Bidder fails to remit the required amount and clear off the items within the specified time given by STPI - Kolkata will have the power to cancel the offer and forfeit the EMD.
12. The bidder has to be registered with State Pollution Control Board/ Pollution Control Committee/ Central Pollution Control Board (CPCB) as per the E-waste (Management) Rules 2016 published by the Ministry of Environment and Forest, Govt. of India. The bidder must upload the copy of registration certificate from respective pollution control board.

Signature & Seal of the Bidder



13. The bidder must submit an undertaking as per **Annexure-C & D** (with company stamp and signature) that the facility & recycling process are in accordance with the standards laid down in the guidelines published by the CPCB from time to time.
14. The bidder should submit an undertaking as per Annexure that the residue generated thereof is disposed of in a hazardous waste treatment storage disposal facility.
15. The buyer should clear off all the items at their own cost within **04 weeks** from the receipt of sale letter on production of their identity proof and original cash receipts for the amount remitted with the sanction of the concerned authorities in the presence and supervision of respective committee. STPI-Kolkata will not be held any responsibility for any loss or damages or theft of the material after the bid is finalized and sale letter issued to the buyer, and no compensation thereof, will be entertained.
16. The successful bidder will be allowed a maximum period of **07 days** after receipt of the confirmation letter to remit quoted amount. The lifting of scrap will not be allowed before the submission of quoted amount in form of NEFT. The copy of the NEFT payment along with the UTR number must be submitted at this office. The amount of duties and taxes if any, shall be charged extra.
17. The lifting of scrap should be made during the working hours i.e. **11 AM to 4 PM**. At the time of pickup, bidder should have to submit relevant Form/certificate as per defined guidelines along with the full details of material to be disposed.
18. **Certificate of destruction should be submitted to STPI after disposal.**
19. **The bidder may inspect the sites about the items they are bidding for at**

A. STPI-KOLKATA

Software Technology Parks of India (STPI),
2nd Floor, Webel STP-II Building, Block-DN,
Plot No: 53, Sector-V, Salt Lake, Kolkata-700091
Contact: 033-23673598/99

B. STPI-DURGAPUR

Software Technology Parks of India (STPI),
Sahid Sukumar Banarjee Sarani, Opp. To Spencers,
Bidhan nagar, Dist – Paschim Bardhaman, Durgapur – 713212, WB.
Contact - 0343-2531295 / 94

C. STPI-SILIGURI

Software Technology Parks of India (STPI),
JL 86, Matigara, opposite Uttarayan,
Siliguri – 734010, W.B.
Contact: 0353 257 1986 / 87

D. STPI-KHARAGPUR

Software Technology Parks of India (STPI),
Plot No. 3, WBIDC Industrial Growth Center, Sector B,
Nimpura, Kharagpur, West Bengal 721303
Contact: 03222 234 436 / 03222 233 014

C. STPI-HALDIA

Software Technology Parks of India (STPI),
Plot No: 149, Bhabanipur, Haldia, West Bengal 721657
Contact - 03224 255 062 / 092

Signature & Seal of the Bidder



[In all working days (Mon – Fri) between 03/10/2022 to 20.10.2022 from 11:00 AM to 04:00 PM.]

20. Award Criteria

Contract will be awarded on the basis of **Highest total of Financial Bid (H1) as per the BOQ in Annexure - E. The Basic rate in BOQ must be matched with the Grand Total Amount of Items wise rate of Annexure - F** of the acceptable responsive bidder who complies with all terms and conditions of the tender. In case the **H1** vendor is not able to accept the sale letter within 07 days, the same will be offered to next lower bidder (H2) at rate given by H1. STPI reserve the right to split the order on highest rate/s of respective items basis.

21. Payment Terms

Successful bidder have to submit the quoted amount (including all taxes) in the form of NEFT, as per the account details given in **page no. :03, point no.:11** within 07 days. The copy of NEFT must be sent/ submit at this office as proof of payment before lifting/ loading the listed items from any center/s.

22. Termination by default:

- a) STPI reserves the right to cancel the Work Order at its discretion at any stage/ time without assigning any reason, thereof.
- b) The STPI - Kolkata may, without prejudice to any other remedy for breach of contract, by written notice of default sent to bidder, terminate the Contract in whole or part.
- c) If the Bidder fails to provide services within the time period specified in the contract or any extension thereof granted by the STPI - Kolkata.
- d) If the Bidder fails to perform any other obligations under the Contract.
- e) If the Bidder transfer/ sub – contract the works under any obligation.
- f) The selected bidder must not execute the work order through any THIRD PARTY Agency.

23. Rejection of the bid

- a) The bidder is expected to examine all instructions, formats, terms & conditions, & scope of work in the bid document. Failure to furnish all information required as per bid document or submission of bid which is not substantially responsive to the bid document in every respect may result in rejection of bid. In respect of interpretation/clarification of this bid document and in respect of any matter relating to this bid document, the decision of STPI-Kolkata will be final.
- b) In case the selected bidder does not show interest in lifting the goods, the submitted EMD will be forfeited.
- c) The bidder will have to furnish the requisite document as specified in the bid document, failing which the bid is liable to be rejected.
- d) The bid/s must be uploaded Online Mode through CPPP Portal only. Any other mode will not be considered. STPI – Kolkata will not entertain anything in this regards.

24. Blacklisting

Company/ Firm blacklisted by Govt./PSU/Corporate organization as on the date of closing of bid are not eligible to Bid [Declaration for the same must be furnished as per **Annexure-B** (with company stamp and signature)]. If at any stage of bidding process or during the currency of contract, such information comes to knowledge of STPI - Kolkata, the STPI shall have right to reject the bid or terminate the contract, as the case may be, without any compensation to the bidder.

Signature & Seal of the Bidder



25. Arbitration

All disputes or difference whatsoever arising between the parties out of or relating to the meaning and operation or effect of the purchase order/work order or the breach thereof shall be settled by reference to arbitration as per Indian Arbitration Act. In such case, the same shall be referred to the sole arbitration of Director, STPI- Kolkata.

26. Force Majeure

If, at any time, during the continuance of the agreement, the performance in whole or in any part by either party of obligation under the agreement shall be prevented or delayed by reasons of any war, hostile acts of the enemy, civil commotion, subrogate, fire, floods, earthquakes, explosions, epidemics, strikes and quarantine restrictions by acts of God, (herein after referred to as eventualities) then provided notice of the happening of any such eventualities is given by either party to the other within two days from the date of occurrence thereon, neither party shall, by reason of such eventualities be entitled to terminate this contract agreement nor shall either party have any claim of damages against the other in respect of such non performance or delay in performance. Performance of the contract agreement shall, however be resumed as soon as practicable after such eventuality has come to an end.

Signature & Seal of the Bidder



ELIGIBILITY CONDITIONS

The bidders are required to upload the copies of following documents (each page must be stamped & signed) along this tender document.

1. Valid Copies of registration certificates from State Pollution Control Board/ Pollution Control Committee/ Central Pollution Control Board (CPCB) as per the E-waste (Management) Rules 2016 published by the Ministry of Environment and Forest, Govt. of India.
2. GST Registration Certificate.
3. PAN Card etc.
4. Self-declaration & Undertakings as per Annexure B, C & D.

Signature & Seal of the Bidder



SCOPE OF WORK

1. The details of STPI centers where work will be executed are as follows:

Locations	Center wise Item List
STPI-KOLKATA Software Technology Parks of India (STPI), 2nd Floor, Webel STP-II Building, Block-DN, Plot No: 53, Sector-V, Salt Lake, Kolkata-700091 Contact: 033-23673598/99	As per Annexure - F
STPI-DURGAPUR Software Technology Parks of India (STPI), Sahid Sukumar Banarjee Sarani, Opp. To Spencers, Bidhan nagar, Dist – Paschim Bardhaman, Durgapur – 713212, WB. Contact - 0343-2531295 / 94	
STPI-SILIGURI Software Technology Parks of India (STPI), JL 86, Matigara, opposite Uttorayan, Siliguri – 734010, W.B. Contact - 0353 257 1986 / 87	
STPI-KHARAGPUR Software Technology Parks of India (STPI), WBIIDC Industrial Growth Center, Plot no. - 3, Sector - B, Nimpura, Dist – Paschim Medinipur, Kharagpur – 721303, WB. Contact: 03222-234436 / 233014	
STPI-HALDIA Software Technology Parks of India (STPI), Software Technology Parks of India (STPI), Plot No: 149, Bhabanipur, Haldia, West Bengal 721657 Contact - 03224 255 062 / 092	

2. The Bidders are advised to visit the places of work for assuring the nature and volume of work realistically before quoting the rates.
3. No deviation from the above mentioned scope of services will be accepted.
4. STPI will not bear any cost on account of labor/ transportation/ Loading & Unloading or any other extra cost etc.

Signature & Seal of the Bidder



Annexure - A

DETAILS OF BIDDER

1. Name of the Bidder :
2. Full postal address for correspondence :

Phone No :
Fax No :
Email Id :
Website URL :
3. Date of Incorporation. :
4. PAN Card No. :
5. Registration no. :
6. CPCB registration no. :
7. Name of Directors(s)/Partners/Proprietor:
a)
b)
8. GST Registration no. :
9. Bank Account Details :
a. Name of the Bank :
b. Account No. :
c. Branch Address :

d. Branch Code :
e. IFSC Code :

Certified that the above facts and figures are correct to the best of my/our knowledge and belief.

I have inspected the obsolete/ used items related to the E-waste disposal and interested to purchase the same “As is Where is” basis.

Date :
Place :

Signature & Seal of the Bidder



Annexure - B

DECLARATION

We declare and confirm that we have not been blacklisted or deregistered by any central/ state government department or public sector undertaking and none of our works had ever been terminated by client after award of contract, during last three (03) years. We acknowledge the right of the Employer, if he finds to the contrary, to declare our Tender to be non-compliant and shall be liable for cancellation without any notice at the sole discretion of STPI.

Signature & Seal of the Bidder

Signature & Seal of the Bidder



Annexure - C

UNDERTAKING

We declare, ensure and confirm that the facility & recycling process for the E-waste Items Viz Electrical, Electronics and IT Equipment's are in accordance with the E-waste (Management) Rules 2016 published by the Ministry of Environment and Forest, Govt. of India.

Signature & Seal of the Bidder

Signature & Seal of the Bidder



Annexure - D

UNDERTAKING

We declare, ensure and confirm that the residue generated from the E-waste Items, Viz. Electrical, Electronics and IT Equipments will be disposed off in a hazardous waste treatment storage disposal facility and in accordance with the as per the E-waste (Management) Rules 2016 published by the Ministry of Environment and Forest, Govt. of India.

Signature & Seal of the Bidder

Signature & Seal of the Bidder



**“Tender for Disposal of E-Waste items at STPI-Kolkata & its Sub-centers at Durgapur, Siliguri, Kharagpur & Haldia through registered E-Waste recyclers/ Dismantlers
Ref. No.: STPI/KOL/TECH/ITIS/RITI/2022-2023/1/QTN-03 Date: 30.09.2022**

Annexure - E

BOQ
(Specimen Copy)

Validate Print Help

Tender Inviting Authority: Director, STPI-Kolkata

Name of Work: Disposal of E-Waste items at STPI-Kolkata & its Sub-centers at Durgapur, Siliguri, Kharagpur & Haldia through registered E-Waste recyclers/ Dismantlers

Tender Ref. No.: STPI/KOL/TECH/ITIS/RITI/2022-2023/1/QTN-03 Date: 30.09.2022

Name of the Bidder/ Bidding Firm Company:	
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PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

Sl. No.	Item Description	BASIC RATE In Figures To be entered by the Bidder in Rs. P	GST @ 18% is applicable as per Govt. of India Rules	TOTAL AMOUNT Without Taxes in Rs. P	TOTAL AMOUNT With Taxes in Rs. P	TOTAL AMOUNT In Words
1.01	Disposal of E-Waste items available as is where is basis at STPI-Kolkata and its sub-centers at Durgapur, Kharagpur, Siliguri and Haldia.		18%	0.00	0.00	INR Zero Only
Total in Figures				0.00	0.00	INR Zero Only
Quoted Rate in Words				INR Zero Only		

Signature & Seal of the Bidder



Annexure – F

ITEM WISE RATE

Lot Containing E – Waste Items Proposed to be disposed off on “As is where is” basis for <u>STPI - Kolkata</u>	SL. NO.	PARTICULARS	QTY.	Total Rate
	1	Printer(HP) LJ1220	1 no.	
	2	24 Port Hub Switch (D-Link)	1 no.	
	3	Dot matrix Printer	1 no.	
	4	PRINTER(FAX,SCAN,COPY,PHONE) HP all in one Office Jet 4355 SI no:CN63ECI42X	1 no.	
	5	Printer HP AIO PSC 4185	3 nos.	
	6	Air - conditioner(1.5 T) Machine	2 nos.	
	7	Fax Machine (Modi FC170)	1 no.	
	8	EPABX System(MS48)	1 no.	
	9	Console operator	1 no.	
	10	Handset	3 nos.	
	11	Brownin 411 MR Radio Modem with antenna /accessories	1 pair	
	12	Intel P 4 Computer (Compaq EVO- D220 M) with 15" colour Monitor and other accessories(128 MB RAM, 80 GB HDD)	2 nos.	
	13	Water Filter cum Purifier	1 no.	
	14	P IV Computer(IBM Think centre A51 series with 15' moitor)	9 nos.	
	15	SRX650-BASE-SRE6-645AP Router with accessories	1 no.	
	16	HP Laser printer-1160	1 no.	
17	LAPTOP COM.NB NX 6310 DUEL 166 EJ361 AV SL NO:CNU6410Z04	1 no.		

Signature & Seal of the Bidder



**“Tender for Disposal of E-Waste items at STPI-Kolkata & its Sub-centers at Durgapur, Siliguri, Kharagpur & Haldia through registered E-Waste recyclers/ Dismantlers
Ref. No.: STPI/KOL/TECH/ITIS/RITI/2022-2023/1/QTN-03 Date: 30.09.2022**

Lot Containing E – Waste Items Proposed to be disposed off on “as is where is” basis for <u>STPI – Durgapur</u>	1	Supply & Installation of Hi-wall AC 1.5TR (Make - Voltas)	4 nos.	
	2	Intel P 4 Computer (Compaq EVO- D220 M) with 15" colour Monitor and other accessories(128 MB RAM, 80 GB HDD)	1 no.	
	3	Supply & Installation of Desktop PC (HP-dx2280)	1 no.	
Lot Containing E – Waste Items Proposed to be disposed off on “as is where is” basis for <u>STPI – Siliguri</u>	1	Printer HP AIO PSC 4185	1 no.	
	2	Supply & Installation of Split AC 1.5 T (Make -LG)	3 nos.	
	3	Aqua guard Hi Flow Water Purifier System	1 no.	
	4	10" Iron Remover	1 no.	
Lot Containing E – Waste Items Proposed to be disposed off on “as is where is” basis for <u>STPI – Kharagpur</u>	1	Roof lighting with sodium vapour	5 nos.	
	2	Supply & Installation of 1.5 ton Split AC (Make- Voltas, Vectra)	6 nos.	
Lot Containing E – Waste Items Proposed to be disposed off on “as is where is” basis for <u>STPI – Haldia</u>	1	Supply & Installation of 1.5 T split AC (Make- Videocon)	4 nos.	
	2	Supply & Installation of Desktop PC (HP-dx2280)	2 nos.	
Grand Total Amount =				
Grand Total Amount in words:				

Note: All taxes and Duties, as applicable, also to be charged extra.

The bidder shall be required to specifically quote rates for each category of item. A consolidated price should also be quoted and it will be taken into account while deciding award of tender. In case, the bidder as not offered their rates for any items listed in the price schedule, the bid shall be treated as incomplete and summarily reject.

Signature & Seal of the Bidder



EMD FORWARDING LETTER

To
Director
Software Technology Parks of India
Webel STP II Building, 2nd Floor, Block-DN,
Plot-53, Sec-V, Saltlake, Kolkata - 700091.

From (Name & Address of the Bidder)

Sub: Earnest Money Deposit for Bid Ref. No.: STPI/KOL/TECH/ITIS/RITI/2022-2023/1/QTN-03
Date: 30.09.2022.

Ref.: Bid Document _____ dated _____

Dear Sir,

We, M/s _____, having read and examined in detail the bid document and amendments for “Disposal of E-Waste items at STPI-Kolkata & its Sub-Centers through registered E-Waste Re-Cyclers / Dismantlers”.

We, M/s. _____ hereby inform that EMD of Rs. _____ (Rupees.....) has been transferred through NEFT. The details are as under :

EMD

- a. Transaction Details/ UTR number _____
- b. Amount : _____
- c. Dated : _____

We, M/s. _____ having read and understand the clauses under general terms & conditions towards forfeit of EMD.

Vendor details (for EMD return purpose) :

- a. Name of the company :
- b. Name of Bank :
- c. Account Number :
- d. Branch Name :
- e. Branch Address :
- f. IFSC code :

Yours Sincerely,

Signature & Seal of bidder

Signature & Seal of the Bidder