## APPLICATION FOR ISSUE /RENEWAL/AMENDMENT OF GREEN CARD UNDER STP/EHTP SCHEME

Registered Office address as per Letter of Permission  Change in registered office address incorporated in Letter of Permission, if any.  Unit's Location as per Letter of Permission  Change/ Expansion/ Reduction in Unit's Location incorporated in Letter of Permission, if any  Letter of Permission No. & Date and subsequent renewals, if any  Item of Manufacture as per LoP  Validity of Letter of Permission  STP agreement date & SUP. LuT date, if any  Has the name approved in Letter of Permission has been changed, if yes approval from STPI is to be enclosed.  Whether the request for renewal of green card? If so, details there of (Original green card should be attached)  Details of the steps taken to implement the Letter of Intent / Letter of Permission  Whether the monthly, quarterly and annual reports submitted in prescribed format to STPI.  Service charge or any other dues pending from the unit.  Validity of Green Card issued	1	Name of the STP Unit	:	
Letter of Permission, if any.  4 Unit's Location as per Letter of Permission  5 Change/ Expansion/ Reduction in Unit's Location incorporated in Letter of Permission, if any  6 Letter of Permission No. & Date and subsequent renewals, if any  7 Item of Manufacture as per LoP  8 Validity of Letter of Permission  9 STP agreement date & SUP. LuT date, if any  10 Has the name approved in Letter of Permission has been changed, if yes approval from STPI is to be enclosed.  11 Whether the request for renewal of green card? If so, details there of (Original green card should be attached)  12 Details of the steps taken to implement the Letter of Intent / Letter of Permission  13 Whether the monthly, quarterly and annual reports submitted in prescribed format to STPI.  14 Service charge or any other dues pending from the unit.	2	Registered Office address as per Letter of Permission	:	
5 Change/ Expansion/ Reduction in Unit's Location incorporated in Letter of Permission, if any 6 Letter of Permission No. & Date and subsequent renewals, if any 7 Item of Manufacture as per LoP 8 Validity of Letter of Permission 9 STP agreement date & SUP. LuT date, if any 10 Has the name approved in Letter of Permission has been changed, if yes approval from STPI is to be enclosed. 11 Whether the request for renewal of green card? If so, details there of (Original green card should be attached) 12 Details of the steps taken to implement the Letter of Intent / Letter of Permission 13 Whether the monthly, quarterly and annual reports submitted in prescribed format to STPI. 14 Service charge or any other dues pending from the unit.	3		:	
incorporated in Letter of Permission, if any  Letter of Permission No. & Date and subsequent renewals, if any  Item of Manufacture as per LoP  Validity of Letter of Permission  STP agreement date & SUP. LuT date, if any  Has the name approved in Letter of Permission has been changed, if yes approval from STPI is to be enclosed.  Whether the request for renewal of green card? If so, details there of (Original green card should be attached)  Details of the steps taken to implement the Letter of Intent / Letter of Permission  Whether the monthly, quarterly and annual reports submitted in prescribed format to STPI.  Service charge or any other dues pending from the unit.	4	Unit's Location as per Letter of Permission	:	
renewals, if any  Item of Manufacture as per LoP  Validity of Letter of Permission  STP agreement date & SUP. LuT date, if any  Has the name approved in Letter of Permission has been changed, if yes approval from STPI is to be enclosed.  Whether the request for renewal of green card? If so, details there of (Original green card should be attached)  Details of the steps taken to implement the Letter of Intent / Letter of Permission  Whether the monthly, quarterly and annual reports submitted in prescribed format to STPI.  Service charge or any other dues pending from the unit.	5		:	
8 Validity of Letter of Permission : 9 STP agreement date & SUP. LuT date, if any : 10 Has the name approved in Letter of Permission has been changed, if yes approval from STPI is to be enclosed. : 11 Whether the request for renewal of green card? If so, details there of (Original green card should be attached) : 12 Details of the steps taken to implement the Letter of Intent / Letter of Permission : 13 Whether the monthly, quarterly and annual reports submitted in prescribed format to STPI. : 14 Service charge or any other dues pending from the unit. : :	6	•	:	
9 STP agreement date & SUP. LuT date, if any 10 Has the name approved in Letter of Permission has been changed, if yes approval from STPI is to be enclosed. 11 Whether the request for renewal of green card? If so, details there of (Original green card should be attached) 12 Details of the steps taken to implement the Letter of Intent / Letter of Permission 13 Whether the monthly, quarterly and annual reports submitted in prescribed format to STPI. 14 Service charge or any other dues pending from the unit. 15 :	7	Item of Manufacture as per LoP	:	
Has the name approved in Letter of Permission has been changed, if yes approval from STPI is to be enclosed.  Whether the request for renewal of green card? If so, details there of (Original green card should be attached)  Details of the steps taken to implement the Letter of Intent / Letter of Permission  Whether the monthly, quarterly and annual reports submitted in prescribed format to STPI.  Service charge or any other dues pending from the unit.	8	Validity of Letter of Permission	:	
been changed, if yes approval from STPI is to be enclosed.  11 Whether the request for renewal of green card? If so, details there of (Original green card should be attached)  12 Details of the steps taken to implement the Letter of Intent / Letter of Permission  13 Whether the monthly, quarterly and annual reports submitted in prescribed format to STPI.  14 Service charge or any other dues pending from the unit.	9	STP agreement date & SUP. LuT date, if any	:	
details there of (Original green card should be attached) :  12 Details of the steps taken to implement the Letter of Intent / Letter of Permission :  13 Whether the monthly, quarterly and annual reports submitted in prescribed format to STPI. :  14 Service charge or any other dues pending from the unit. :	10	been changed, if yes approval from STPI is to be	:	
Intent / Letter of Permission :  13 Whether the monthly, quarterly and annual reports submitted in prescribed format to STPI. :  14 Service charge or any other dues pending from the unit. :	11	details there of (Original green card should be	:	
submitted in prescribed format to STPI. :  14 Service charge or any other dues pending from the unit. :	12		:	
unit. :	13		:	
15   Validity of Green Card issued :	14		:	
	15	Validity of Green Card issued	:	

## **DECLARATION:-**

I/We here by declare that the above statements/documents are true and correct to the best of my /our knowledge and belief and nothing has been conceived.

I/We also certify that I/We am/are authorized to verify and sign this statement on behalf of the applicant.

I/We fully understand that any information furnished in the above statement, if proved incorrect or false, will render me / us liable for any penal or other consequences as may be prescribed in law or otherwise warranted and also cancellation on the Green Card.

I/We would be liable to furnish the green card to the competent authority as and when requested.

Place:	
Date:	
	Signature of Authorized Signatory
	Name:
	Designation:
	Official Address: