

*(On Company Letterhead)*

**Requisition for Import License**

**(Under STP/EHTP Scheme)**

- 1. Name of the Unit, whether STP/EHTP :**
- 2. IMSC Permission/Letter of Indent No. & Date :**
- 3. Private Bonded Warehouse License No & Date  
with validity :**
- 4. IE Code No. :**
- 5. Green Card No. :**
- 6. Total Import Eligibility :**
- 7. Imports done so far :**
- 8. Balance Eligibility :**
- 9. Present Import Details (Items/Qty) :**
- 10. Name & Address of Supplier :**
- 11. Invoice No. & Date (Original/Self certified) :**
- 12. Value in Foreign Currency & in INR :**
- 13. Whether New/Second Hand  
(in case of second hand goods, enclose self  
declaration/Chartered Engineers Certificate) :**
- 14. Port of destination (by Air/ Ship) :**
- 15. Export done during this year :**
- 16. Cumulative Exports on date :**

**17. Bonding details of previous Import :**

**18. Country of Origin :**

**19. Nature of Import  
(Outright Purchase/Loan/Free of Cost) :**

**20. CIF/FOB Value  
(Add 21.12% in case of FOB) :**

**21. Declaration:**

**I/We hereby declare that the above goods are meant for the Software/Hardware production for Export under STP/EHTP scheme and fall under the permissible list of goods as per EXIM policy of Government of India-2015-2020.**

**Name & Signature of the Unit  
Head/ Authorized Signatory  
(Office Seal)**

**Place:**

**Date:**